

Albuquerque R/C Club Mailing List

Welcome! All club members and friends of the club are welcome to join in and participate in the many lively discussions that take place on our mailing list. Not just a list for official club announcements, we discuss a large variety of topics of broad interest to the group as a whole. When composing an email destined for the list, keep these simple guidelines in mind:

- Important! Label the content of your post clearly in the subject line.
- If the subject in your response differs from the one you are replying to, update the subject line to match your new topic. The form "XXX (was YYY)" works well for changing topics.
- Take care in what you write. Remember that many people will read your post, and it will be archived for a very long time.
- Consider your audience. Email always sounds harsher than it is because there are no accompanying gestures or facial expressions.
- Try not to give offense or be easily offended yourself. When you make your points keep your tone polite. Respond to the issues, not to the personal attributes.

General Internet etiquette recommends that the following types of messages should not be posted to a list of this nature:

- Postings that could be construed as defamatory, libelous, or offensive to individuals, organizations, or institutions.
- Messages of a religious or political nature.
- Brief congratulatory/welcome messages should be sent personally rather than to the group.
- Send personal mail directly to the person concerned.
- Any messages of complaint about another list subscriber should be sent directly to that person or to the list administrators.
- Avoid posting "Me Too" messages, *i.e.*, short replies to the whole list just to say that you agree or had a similar reaction or experience. It is better to send these by private mail to the original poster. If you have something valuable to add, then by all means send it to the list.
- Never repost private email to the mailing list (or any other forum or media) without permission of the original author. If you have permission to repost a message or information, please credit the author and show their email address.
- Don't post your phone number or address to the list without understanding the potential consequences. It is better to send personal information by private email.
- Capitalize words only to highlight an important point or to distinguish a title or heading. Capitalizing whole words that are not titles is generally termed as SHOUTING! *Asterisks* surrounding a word can be used to make a stronger point. Don't write an entire message in lower case, either.
- Persistent disagreements with another person should be moved to private email and off of the list.